FY26 October Board Meeting Minutes

Thursday, October 1, 2026, 7:30 a.m. – 8:30 a.m.
HCDA Engineering – 15 S Tejon Street, Colorado Springs, CO 80903

Start time: 7:38 a.m. Call to order by Vice President.
In-Person Attendees: Andy Baturevich, Mikey Griswold, Matt Everett, Bob Stanton, Sam Tatham
Virtual / Phone-In Attendees: [None]
Absent: Joni Zimmerman, Rob Hixon, Daryl Robinson

President's Brief: Andy Baturevich

- September program had low turnout
- Attended Southwest Regional meeting on 9/30
  - SW Region indicated required chapter insurance; limited-liability of directors, accident for tours / programs
  - Create disclaimer / waiver for tours
  - Joni forwarded renewal of limited liability for directors. Rob to coordinate.
  - Change of mailing required. Currently listed as Larry Gillands office. P.O. Box may still be active?
  - National Survey distributed to board. Andy and Mikey responded.
  - Annual checkup pending from National
  - 990 form due November 15. Typically filed by Treasurer.
    - Matt discussed with ABQ chapter. Appears short version of form is adequate.
- Expressed appreciation for Sam Tatham attending, showing interest, and joining PPCSI.
  - Referenced chapter by-laws; board has ability to vote-in board member between election cycles to fill vacancy.
    - President motioned to fill director vacancy with Sam Tatham. President Elect seconded motion. Motion passed by unanimous vote. Welcome, Sam!
- Referenced chapter by-laws
  - Appears vice-president role is vacant. Discussed combining president-elect and vice-president roles prior to next election cycle.
  - Discussed fostering student affiliation. If student affiliate is elected to board, they are a non-voting member.

Secretary Report: Mikey Griswold

- Starchapter is current platform for website hosting and communication. It will remains to for the year.
  - Issues encountered with updating website content; support ticket will be created
- Member and non-member communications
  - Limit each email to 20 addresses max to avoid spam filtering

Treasurer Report: Rob Hixon

- No discussion.

Membership Chair: **Daryl Robinson (Presented by Andy Baturevich)**

- Craig Nelson 30-year membership anniversary upcoming.
  - Recognize at next program
  - Chapter is out of PPCSI swag stock.
  - Anniversary date is December 15. Board to determine how to recognize.

Programs Chair: **Matt Everett**

- October program (22nd) with Carpentry + at Paninos confirmed.
- November tour at CMZ Giraffe Barn confirmed.
- March tour at USAFA Chapel confirmed. Contact indicated date needs to be nailed down closer to March.
- Facility tour ideas; Atlas Tube (Denver), Stresscon, Zimmerman Metal, Zimcor, SEAC Wind Study
- Add April Tour to emphasize manufacturing facility.
- Establish all dates and send "Save-The-Date" communication to members.

Electronic Communications: **Open**

- See Secretaries report.

Awards Chair: **Bob Stanton**

- Presented list of National Awards
  - Starting point for developing local chapter awards.
- Discussed local awards development
  - Pre-cast Award? Palmer HS
  - Local Impact Award?
  - Small / Big Project Award?
  - Board to review and bring ideas to next meeting.

Certification Chair: **Daryl Robsinson**

- No Discussion

End time: 8:44 a.m. Motion to adjourn by President.