# FY26 November Board Meeting Minutes

Thursday, November 5, 2026, 7:30 a.m. – 8:30 a.m.
HCDA Engineering – 9 South Weber Street, Colorado Springs, CO 80903

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*Start time: 7:33 a.m. Call to order by President.*
*In-Person Attendees: Andy Baturevich, Mikey Griswold, Matt Everett, Bob Stanton, Darly Robinson, Rob Hixon*
*Virtual / Phone-In Attendees: [None]*
*Absent: Joni Zimmerman, Sam Tatham*

**President's Brief: Andy Baturevich**

- Sam was not sent an invite to this board meeting by accident. Mikey will meet with Sam to discuss minutes.
- October program attended by (5) members and (1) non-member.
- Chapter insurance was paid by treasurer.
- Form 990 to be submitted; treasurer to address.
- Check in with secretary of state required; treasurer to address.

**Secretary Report: Mikey Griswold**

- Announcement of Sam Tatham election sent to members on October 14.
- Continue to send member communications via StarChapter.
- Website content update forthcoming.

**Treasurer Report: Rob Hixon**

- Money is being spent but no additional income earned so far.
- Transferred $1k from BillHighway to bank account to maintain minimum balance, reducing monthly fee.
- Discussed reimbursement for D&O and general liability insurance; President to request at regional monthly meeting.
- Last lunch cost $217, meeting $200 minimum for Paninos.
- Total available funds = $1,867.24.
- Current budgeted costs are as follows:
    - $85/month — Starchapter subscription
    - $70/month — Starchapter fee processing add-on
    - $3/month — Bank fee
    - $15/month — MemberPlanet subscription
    - $??/Year — Insurance
    - $TBD — ABQ Conference in April
    - $300 — CDT Study Manual

**Membership Chair: Daryl Robinson**

- Still in similar member count to previous months
- Recognize Craig Nelson 30-year anniversary at February program.

**Programs Chair: Matt Everett**

- Discussed possible revenue streams:
    - In-depth presentation; $30 non-members, $15 members
        - Cancel Jan program. Focus on Feb program. Topic: AI roundtable.
    - See March tour.
- November Tour – CMZoo Giraffe Building – 3:00pm
- March Tour – USAFA Chapel – Tentatively confirmed
    - Invite Denver Chapter
    - $20 for guests and sister chapters
    - Site access will need to be coordinated

**Electronic Communications: Open**

- Retain MemberPlanet subscription through new year. Troubleshoot features to determine if we migrate.

**Awards Chair: Bob Stanton**

- Discussion postponed until December meeting to allow input from Sam.

**Certification Chair: Daryl Robsinson**

- Tuesday, Nov 3 was first review class taught by Daryl (virtual).
- Denver charged $150 per attendee for series (12 classes)
- Denver may offer study class in spring
- Once expenses under control, purchase chapter copy of CDT study manual (approximately $300)
    - Current copy may be in Stresscon conference room, Rob to investigate.

*End time: 8:37 a.m. Motion to adjourn by President.*